



Clerks report to the Full Council Meeting on **Wednesday 19<sup>th</sup> March 2025** at **19:30, Winterton Hall, Plaistow.**

6. **Planning Matters**

1. **Local Plan: Recommendation:** - to note any update from the District Councillors.
2. **Neighbourhood Plan.** Draft 5 of the Neighbourhood Plan is awaited from the Consultants as well as dates for an in-person meeting with them to discuss the redraft Local Green Space allocations and Non -Designated Heritage Assets.
3. **Loxwood Place Site Loxwood** -The consultation with Residences on site preferences for Loxwood went ahead and closed on 21<sup>st</sup> February results are being collated and are not yet published.

7. **Financial Matters**

[Asset Register & Review of Insurance](#)

**Recommendation:** To review the Pre-renewal questionnaire setting the details upon which to obtain insurance quotes in conjunction with the Asset Register.

[Beacon Event Risk Assessment](#)

The Beacon will be set up and lit by the Engineer Fred Goddard who built the Beacon and the instructions in the Risk Assessment will be used to position the structure.

Ahead of the event traffic cones will need to be positioned in the layby to prevent cars parking there when the Beacon is lit.

A small number of chairs will need to be provided for those unable to stand for prolonged periods. Winterton Hall to be asked if Chairs can be borrowed for this short period.

2 Marshalls will be required to wear fluorescent vests to ensure the safe crossing of the Loxwood Road to the Beacon Event from Winterton Hall and to help with torches those walking towards the Beacon if required.

Named emergency contact provided. (The Clerk).

Fire Service & Insurers to be notified.

[BT price increase for Winterton hall Wifi](#)

For plans purchased before 30 November 2024, the monthly price of your plan will increase by 6.4%.

The price increase is calculated using the Consumer Price Index (CPI) rate of inflation which is at 2.5% as published by The Office for National Statistics on 15 January 2025. We then add an additional 3.9% to enable us to continue to invest in the UK's digital future and improve the service we provide to you.

[CDC Infrastructure Business Plan Designations](#)

Discuss and update if required the current designations in the IBP.

IBP/1293	Transport	Local road network	TRO applications to reduce the speed limits through Shillinglee and Durfold Wood from national to 30 mph. The cost of instructing a traffic consultant and obtaining speed data for application is approx. £1,500 per TRO application.	By request via public consultation.	2023-2025	Short term (2023-2029)	£3,000	PC precept and CIL
IBP/872	Transport	Public transport	Install 2 bus shelters with seating outside the Sun Pub, Plaistow and at Oak Street Stores, Ifold.	By request via public consultation. Particularly elderly residents at the well used bus stop in the centre of Plaistow village.	2023-2024	Short term (2023-2029)	£10,000	NHB, Parish Council precept and CIL.
IBP/1294	Social Infrastructure	Built sport and leisure facilities	Restoring the parish's tennis court.	The parish tennis court requires fully resurfacing and maintenance.	2023-2024	Short term (2023-2029)	£4,000	Parish council precept and CIL
IBP/930	Social Infrastructure	Community facilities	Install a public toilet at the Cricket Pavilion on Plaistow Village Green.	Many clubs and residents use the village green/play area and would benefit from a public toilet.	2023-2026	Short term (2023-2029)		Parish Council
IBP/873	Green Infrastructure	Playing fields, sports pitches, related build and children's play areas	installation of play equipment, Ifold.	Play equipment required in Ifold identified via Neighbourhood Plan process and public consultation Dec 22 and January 23.	2023-2025	Short term (2023-2029)	£20,000	PC precept and in talks with Ifold Residents Association.
IBP/102	Transport	Local road network	B2145 Improvements – Bus and Tractor Pull off points	Only transport link to Town (to improve traffic flow)	2015	Short term (2023-2029)		

**Grant Applications:**

4 Sight £130

Air Ambulance £500

Kirdford Churchyard £1500

Pre School £3000 for training and bank staff

**8. Play Parks**

See Clerks Report

**1. Kelsey Hall Playpark:**

[A tree survey](#) took place on 26<sup>th</sup> February to inspect the trees on the playground site for safety. The results of that survey show dead wood removal is required.

Tree Survey: The survey is attached and quotes for the works shown as necessary within the next 6 months are

STEMN: £600 net

SUSSEX & SURREY TREE SURGERY: £450 net

FOREMANS TREES SPECIALIST LTD: TBC

The outcome of the funding application is expected end of March/April and following that the attached quote and design for the playground equipment can be ordered if acceptable to the Parish Council. The fencing quote is to match with that existing.

9. **Clerk's update & items for inclusion on a future agenda**

See Clerk's Report Recommendation: - To receive general updates and resolve to add any matters arising to a future agenda in relation to: -

1. Winterton Hall CIO:

The original conveyance and Deeds have not been located by Nat West Bank. Indications on copies suggest they were originally stored with Westminster Bank in Petworth but since the bank has relocated and changed to Nat West Bank they were either returned at an earlier date or lost.

A document pertaining to indicate the use of the land over the years will be drawn up for signing by the Winterton Hall Trustees to act in the absence of the original documents when registering title.

However, the CIO registration has now taken place although the Title Registration is needed in due course.

2. Crouchlands Entrance Area community orchard. WSCC Highways and the National Trust do not own this, and the landowner is to be contacted adjoining this area to establish if they have any knowledge of the ownership.

3. Duck Crossing warning signs. Update by Cllr Denyer.

4. Cricket Pavilion: Quotes for preserve painting and repairing woodwork.

Two quotes have been requested for this work as during the playground leaf clearance it was noted how bad a state of repair the woodwork beneath the roof line was and that preserving and some repair was required.

S G Carpentry- No response to request.

One quote received GEH Maintenance: £

**Description of Works: Rejuvenation of Plaistow Cricket Pavillion in the Playground.**

1. **Remove Algae from 2 walls by Pressure washing.**
2. **Clean ceiling of porch.**
3. **Re-felt Tap box.**
4. **Replace wood supporting Weather Vane plus Clean and brighten up vane.**
5. **Repair 1 of the rotting 4" support Posts to the porch.**
6. **Replace Rusting Hinges to the 2 x front doors w/6 x 4" stainless steel hinges.**
7. **Replace 2 x Facia boards to the front Gable end of the roof.**
8. **Sand down all Joinery woodwork and front support posts before Painting the entire building w/Dark brown preservation treatment**

**Total Quote  
£1895.00**

Thank You,

Skip Hutchby  
(GEH Maintenance)

Brambles at the back of the Cricket pavilion have been cleared back and will be included in the grass cutting regime to prevent their re-emergence. Council to discuss whether a composting area could be establish here as a project for the future?

5. Spring Litter Picking. 5<sup>th</sup> April 2025 This is being advertised on Facebook with a requirement to register with the Clerk. An emergency number to be given out to all taking part being the Clerk's phone number.
6. APM & VE 80 Celebrations. Thursday 8<sup>th</sup> May 2025.  
A speaker to be identified following the National Trust being unable to attend on the 8<sup>th</sup> May.  
A grant for a Women in War Silhouette and bunting for the event in the total amount of £214.50 has been submitted and approved.
7. Coxes Pond maintenance works. The Coxes Pond bank area is encroaching onto the pond. Late last month Cllr Jordan pollarded one of the alder trees and the last week Sussex Land Services cut back brambles and vegetation to open up the pond. The Council to discuss whether they would like Pond Doctors to investigate water quality and then how to proceed?  
An informal quote was obtained for silt clearance from Simply Pondz and clearing to 1m depth would cost £25,000 if the debris remained on site.
8. Coxes Pond Road Barrier. The Council to discuss this topic as to whether a further barrier to be requested of WSCC Highways now the opening is more exposed following the clearance.
9. Shillinglee TRO. 10 additional residents have confirmed support for the TRO application making 14 in total. The TRO application can be submitted but the process is a very long one. The Clerk has contacted WSCC Highways to see if they would meet informally in Shillinglee to discuss where the reduction from 60mph would be best started on the lead in to the residential area.

## 10 Correspondence

### See Clerk's Report

1. Email correspondence: DOG FOULING

Dear Jane,

Apologies once again for the nature of this email but the message has obviously not got through to the dog owners of Plaistow Village.

Please see attached photos as an example of the dog-Poo gauntlet that my children and I have had to walk through this very morning!

There are many more examples but I shall spare you from those.

Is there anything that can be done in terms of signage?? I'm constantly seeing or hearing of parents having to wipe their children's shoes on the morning school run!

I'm so very tempted to get a chalk spray and take it upon myself to spray each mess just so parents are aware of where they are stepping!

Best wishes from an extremely angry resident.

2. Email correspondence: PLAISTOW GREEN FOR FOOTBALL

I'm contacting you on behalf of the junior section of Loxwood Youth Football Club.

We are searching for a location to host games for the U8 team next season (September to April) in conjunction with an existing pitch at Kirdford. The hope is that by spreading the use between two pitches fewer games will be cancelled (the pitch at Kirdford is prone to becoming waterlogged).

If it could be made available, the grassed area at the top of the hill on the village green would be perfect.

There would be lots of details to sort but, if the principle is agreeable, I could set out more details on how the arrangement could work in terms of grounds maintenance, parking, timings of use etc.

The club already benefit from the use of the football pitch at Plaistow, which my older son has had the enjoyment of using, but that is very much for the older age groups.

The village green would be used by the much younger boys in year 2 at primary school. The boys and girls all go to the local primary schools.

Thank you for reading this far and I look forward to hearing from you.

With kind regards

John

John Sullivan

3. Email correspondence: PLAISTOW PRESCHOOL,

I hope you're well. I was hoping to check to see if it was possible to use the pavilion for this year's Fete. In the past we have been able to use the gazebos in the pavilion plus the water tap outside. Would this be possible this year?

If it is, I was wondering if we could get access for the afternoon of the 25th March to check the gazebos for sizes etc.

Kind regards

Alex Pringle (Chair)

**Plaistow Preschool Committee**

Winterton Hall

Plaistow

West Sussex

RH14 OPX